EUROPEAN UNION
DELEGATION TO THE REPUBLIC OF SERBIA

CONTRACTING AUTHORITY'S CLARIFICATIONS No. 1

Capacity building of relevant institutions under the Sector reform contract for Education Reform in Serbia – strengthening links with employment and social inclusion
Location – Republic of Serbia

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No.	Question	Answer
1.	The section 21.1 "selection criteria – Economic & financial capacity of the candidate" of the service contract notice requires that "the reference period that will be taken into account will be that of the last three years for which have closed accounts. " In the case of the last 3 years closed of our company are 2017, 2016 and 2015 and the last 3 years closed of our partners are 2016, 2015 & 2014, we would like to ask how should we filled out and merge the consolidate financial table on the section 3 of the standard application form (b3) as it's requested to strictly observed the instruction and specifically when the consortium do not have the same last years closed.	The consolidated table in section 3 of the Application Form must indicate the last three years for which accounts have been closed by all members of the consortium. The following years should be provided marked as projected estimates.
2.	The section VII – SELECTION CRITERIA of the template of the declaration of honour on exclusion and selection criteria (A14) specifies that "The contracting authority must adapt the table above to the criteria indicated in the tender specifications (i.e. insert extra rows for each criterion or delete irrelevant rows)". In the case that the sections are not indicated, we would like to know how should we filled out the missing information. Should we adapt the template according to the different subsections of section 21 "selection criteria"?	Yes, each candidate has to adapt the template according to the relevant criteria in the contract notice. Namely, legal and regulatory capacity is referred to in section 11 of the contract notice, economic and financial criteria in section 21.1, professional and technical criteria in section 21.2 and 21.3.